

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, February 23rd, 2022
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

Vice President McKeever called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

Vice President McKeever read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

Vice President McKeever asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		In person
Ms. Lucas	X		In person
Mr. Honey		X	
Mr. Pinajian		X	
School librarian Ms. Nicolich		X	
Ms. Staropoli	X		Arrived at 6:40
Mayor Marana/ Councilman Tom Argiro	X		In person
Ms. McKeever	X		In person

Also in attendance Mary Grace Zaccaria, Roy Sokolowski and Kathy Brunet.

APPROVAL OF MINUTES

Resolved to approve the minutes from the January 26th, 2022 regular board meeting.
The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas	second	X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli		X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

GENERAL DISCUSSION –

DIRECTORS REPORT- Administrative

Library Cards: 1,941 patrons registered as of February 18, 14 new library cards since January's report.

Building

Window air conditioner still needs to be installed in the Children's room.

Strategic Plan

Met with architect, Roy Sokolowski from ALSA and discussed the renovation project begun in 2020. He feels he can use the same specs with a few minor changes and that we can move forward to the next step of bidding on the project if the library board approved his revised plan and the funding is available.

Working on the State Report for State Aid. Corresponded with Shuaib Firozvi, our CFO to meet regarding verifying figures and providing signatures that are needed by the March 15, 2020 deadline.

Collaborative events with the Northvale School. A teacher Tina Lanciotti, 5th Grade English is reaching out to hold a Spring Fest event on our lawn to promote school, summer camp, ESL and our library services.

Met with Pam at the Senior Center to discuss program sharing. Received permission to hold Yoga Classes on Tuesday evenings March/April. Collaborated on events upcoming in march and April, i.e.: Morning Book Club, Yoga and Jewelry Making.

BCCLS

Attended the annual orientation for New Directors on February 16th and 23rd.

Received a check from BCCLS in the amount of \$2,822.58.

Appointed to two committees in BCCLS: Elections and Member Services Committee.

January Program Highlights

Story Time: 8 in-person 18 FB views

Juvenile Crafts: 6 in person

Music with Miss Nita: 9 in person

Adult Korean Book Club: 6 via Zoom

Adult Board Game: canceled

Canvas painting with Kari: canceled

Arts and Crafts with Pam: canceled

White Pretzel craft: 6 attended

Upcoming March Programs/Ideas

Juvenile Crafts: March 2: Dr. Seuss Craft, March 9: Dinosaur Craft, March 16: St. Patrick's Day Craft, March 23: Caterpillar Craft

Adult program Canvas Painting with Miss Kari March 15

Adult Purple Mat Yoga March 22, 29, April 5 & 12

Medicare 101 Zoom March 12

Adult Korean Book Club March 8

Adult Morning Book Club March 29

Juvenile Program Makers Day March 26 Marianne and Director All day program

Library Thing: A new addition for March is our Bakeware to be checked out by patrons

Friends of the Library Report-

The meeting is coming up on the 28th. The group will be voting on museum passes that will be offered for this year to the library.

Treasurer's Report-

the Bank balances as of end of January 2022 are as follows:

Northvale Municipal Library Bank Account: \$48,305.00

Northvale Municipal Library Capital Expense account: \$199,478.52

ROLL CALL VOTES-

Resolved to approve the regular account claims list for February in the amount of \$3,389.34.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas	second	X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli		X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

Resolved to approve the replenishment of petty cash for \$75.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Second	X			
Ms. Lucas		X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli		X			
Mayor Marana Mr. Argiro	Motion	X			
Ms. McKeever		X			

Resolved to approve advertising a job posting to hire a library associate up to 20 hours a week.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas	Second	X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

Resolved to approve starting the bid process with Roy Sokoloski and ASLA for the library renovation project.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas		X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	second	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

Resolved to approve increasing Megha Ghandi's hours up to 20 hours a week at the discretion of the director as needed.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas		X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	second	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:27 PM. Kathy Brunet (417 Crest Drive, Northvale, NJ) requested that if the library does host a reading/activities fair on the front lawn that the Friends of the Library participate with a small scale book sale. The meeting the meeting was closed to the public at 7:28 PM.

ADJOURNMENT

On motion made by Teri McKeever and seconded by Tina Staropoli, the board, with all present being in favor, **voted to adjourn at 7:30 PM**

Respectfully submitted
Melissa Banzaca, Secretary