

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday April 24th, 2024
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas	X		
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich	X		
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X		
Ms. McKeever	X		

Also in attendance: Director Magielnicki, Councilwoman Fernandez and Kathy Brunet.

APPROVAL OF MINUTES

Resolved to approve the minutes from the March 27th, 2024 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever	Motion	X			

GENERAL DISCUSSION –

Director’s Report

Administrative:

- Library Cards: 2,250 registered Northvale Library cardholders as of April 1st. 17 new cards since March ’s report.

Building:

- Joseph from Arcari+Iovino came by again to take a look into adding a slop sink. He mentioned that we don’t need to add in an additional sink for what we need. We can just switch out the faucet we now have to one where we can flip it on continuously. We just need to make sure that it is one that is ADA compliant.
- Joseph from Arcari also mentioned that we could update the downstairs bathroom as long as it is just updating the existing bathroom and not making it larger. He also said we could send people down there.

After the board discussed we decided a better option would be to install an ADA compliant faucet in the upstairs bathroom.

- I reached out to Leigh Meola, who is in charge of the beautification committee, about adding a butterfly garden and about flower boxes in the front of the library. We are just waiting to hear back on if the DPW already has plans for that area. The mayor heard back that the DPW is good with the library doing the planting.
- Other suggestions for capital improvements are new windows or central air conditioning.

National Library Week

● National Library Week was April 7th-13th. We placed the yard signs that the Friends have given us outside along the front of the building. The Library Week Proclamation was read at the Mayor and Council meeting on April 10th. Thank you to the Mayor and Councilwoman Laura for reading it and for posting about library week on their social media.

Trivia Night Fundraiser

● The Friends of the Library will be hosting a Trivia Night Fundraiser for the library on Saturday, April 27th, at 4PM. People can have a team of up to 6 people. \$10 per person or \$50 for a team of 6. This will be a family program so that children ages 10 and up can join in on the fun as well.

March Program Highlights

- Craft Hour: 39
- StoryTime: 58
- Toddler Time: 46
- Korean Book Club: 5
- Afternoon Book Club: 1
- Evening Book Club: 4
- Painting with Kari: 9
- Ms. Nita: 113
- ESL: 26
- Kid's Book Club: 2
- Homework Help: 6
- Tween Craft: 2
- NJ Makers Day: 12
- Kids Drawing w/Shane: 5
- Movie Matinee: 5
- Adult Winter Reading Challenge: 4

Upcoming Programs/Ideas

- Juvenile: Crafts
- Juvenile: Toddler Time
- Juvenile: Preschool Story Time
- Juvenile: Story Time
- Juvenile: Tween Craft
- Juvenile: Book Club
- Juvenile: Homework Help
- Juvenile: STEM Lab
- Juvenile: Drawing Class
- Adult: Korean Book Club
- Adult: Afternoon Book Club
- Adult: Evening Book Club
- Adult: Canvas Painting with Kari
- Adult: ESL class
- Adult: Arts & Crafts
- Adult: Electrifying Your Home Presentation
- Adult: Backyard Gardening Presentation
- Adult: Mahjong Class

- Adult: Movie Matinee
- Adult: Shoprite Dietitian
- Adult: Highlights of the NYC Highline
- Adult: Singing and Movement Workshop
- Family: Eclipse Glasses

Friends of the Library Report

The Storm King arts center passes were renewed for \$250.
 Friends awarded a \$30 adult prize and \$35 kids prize for the Library contest in March.
 The friends provided the library staff with a lunch to celebrate National library workers day.
 The friends will sponsor the summer reading kick off with an assorted animals program costing \$299. They will also be supplying \$492.90 in childrens prizes and 2 adult prizes for the summer reading program.
 The friends trivia night fundraiser is being held on 4/27. Greek village donated a \$40 gift card and the friends are providing two additional amazon cards.

Treasurer’s Report

In summary the Library is 1% under budget for the first four months of 2024

The Northvale Library Bank Balances as of the end of March 2024 are as follows:

Northvale Library Expense account: \$64,719.28 (incl. uncleared checks)
 Northvale Library Capital Expense account: \$88,740.60

Notes for review:

- *Financial report (for Jan- April 2024) from the Borough is due week of April 6th
- *Voucher for 2nd quarter Borough contribution submitted -- estimate receipt May?

ROLL CALL VOTES-

Resolved to approve the regular claims list for Apeil in the amount of \$9,852.49:
 The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas	Second	X			
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever		X			

Resolved to approve purchasing an ADA compliant faucet and hiring a plumber to install to update the bathroom – up to \$1,500.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey	Second	X			
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever		X			

Resolved to approve purchasing a yearly license for Quickbooks desktop because of necessary program updates for \$650..

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich	Second	X			
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever		X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:21 PM. Kathy Brunet inquired about the bulletin board policy. Director Magielnicki showed where the policy is held on the website and the group read through that short term civic, educational and cultural specific events can use the bulletin board.

There has been interest in the new pictures hung in the library. If anyone wants to submit additional photos of Northvale history they can contact the historical society.

Councilwoman Fernandez suggested toddler play dates and other toddler age events that could add to community engagement for parents and young children.

The meeting was closed to the public at 7:32.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Mayor McGuire, the board, with all present being in favor, **voted to adjourn at 7:33 PM.**

Respectfully submitted

Melissa Banzaca, Secretary