

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday January 22nd, 2025
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:33PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas		X	
Mr. Honey	X		
Mr. Pinajian			
School librarian Ms. Nicolich	X		
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X		
Ms. McKeever	X		

Also in attendance: Director Magielnicki.

APPROVAL OF MINUTES

Resolved to approve the minutes from the December 18th, 2024 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever		X			

Councilwoman Fernandez read the Oath of Allegiance with Mr. James Honey who was sworn in to a five year term.

The Board of Trustees each serving a 5 year term

Ms. Tina Staropoli- Tappan Road- expiring on 12/31/25

Ms. Melissa Banzaca- Bradley Avenue- expiring on 12/31/26

Ms. Maria Lucas- West Avenue- expiring on 12/31/27

Ms. Terri McKeever- Hughes Street- expiring on 12/31/28

Mr. James Honey- Franklin Street- expiring on 12/31/29

GENERAL DISCUSSION –

Director's Report

Administrative:

- Library Cards: 1,890 registered Northvale Library cardholders as of January 1st.

Building:

- The mayor introduced me to the town engineer, Scott Loverich, during the borough holiday party about our windows. He thinks that we need to speak with a window restoration company. He provided me with a few names that I will reach out to to see their thoughts. Scott said he would help if he is needed.
- I spoke with the County again about the fiber wifi through Bergen County because I still had a few questions. We would have to sign a 3 year contract with them for \$75 a month and they have people we can contact if we have issues with the internet or the equipment. If we want to go forward he mentioned that one of the steps would be to pass an agreement with the county.

Personnel:

- The Social Work Intern started at the beginning of January. She is getting to learn about the library and about our code of ethics. She is also researching resources that she can give to patrons that come in for her services. She also went to the senior center on January 17th just to

introduce herself and to let people know about her services. There were roughly 50 people in attendance because it was during a break at BINGO.

BCCLS:

- BCCLS sent out their Certification of Agreement that needs to be completed and returned.

Collaboration:

- Tina Lanciotti from the Middle School is going to hold a Vision Board program here on February 1st. The Northvale Education Association will be sponsoring the event.
- I spoke with Kathy Zinn from the school about our 3-D printer. I am going to look for the manual and we will set up a time for her to come here and show me what she knows. She did mention that both of her machines and the ones at the high school have been out of commission because they keep jamming up. They have the same machine as we do.

December Program Highlights:

- Craft Hour: 31
- Toddler Time: 45
- Story Time: 22
- Children's Snack Class: 8
- Tween Craft: 6
- Korean Book Club: 5
- Afternoon Book Club: 0
- Evening Book Club: 2
- Painting with Kari: 10
- ESL: 13
- Teen Dungeons and Dragons: 12
- Adult Arts and Crafts: 7
- Ms. Nita: 99
- Cookie Swap: 0
- Kari Student Art Show: 50
- Movie Matinee: 2

Upcoming Programs/Ideas

- Juvenile: Crafts
- Juvenile: Toddler Time
- Juvenile: Preschool Story Time
- Juvenile: Story Time
- Juvenile: Tween Craft
- Juvenile: Book Club
- Juvenile: Homework Help
- Juvenile: Dungeons and Dragons
- Family: Family Puzzle Night
- Adult: Korean Book Club
- Adult: Afternoon Book Club
- Adult: Evening Book Club
- Adult: Canvas Painting with Kari
- Adult: ESL class
- Adult: Arts & Crafts
- Adult: Movie Matinee
- Adult: Shoprite Dietitian

- Adult: Wool NeedlePoint Felting
- Adult: Yankees Organ Player Presentation
- Adult: Calligraphy Valentines Cards
- Adult: Jack the Ripper Presentation-Halloween

Friends of the Library Report

Nothing to report. Friends elections will be coming up next Monday.

Treasurer's Report

The first Budget vs Actual report will be published after the first quarter (April)

Bank Balances as of the end of December 2024 are as follows:

Library Operating Expense account: \$60,238.86

Library Capital Expense account : \$111,476.05

Agenda Review notes:

* 2025 Library Budget is temporarily on hold pending review of additional expenses and confirmation from the NJ Library 1/3 mill funding allocation (estimated mid February)

ROLL CALL VOTES-

Resolved to approve the regular claims list for January in the amount of \$9,938.93.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey	Second	X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever	Motion	X			

Resolved to approve the replenishment of petty cash for \$75.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever		X			

Resolved to approve the 2025 library committee positions as listed below.

Personnel: Ms. Staropoli, Mr. Pinajian, Ms. McKeever

Operations: Ms. Banzaca, Ms. Staropoli, Ms. Lucas

Facilities: Ms. Banzaca, Mr. Honey, Ms. Lucas

Budget & Finance: Mr. Honey, Mayor McGuire, Ms. McKeever

Strategic Planning: Ms. Banzaca, Ms. Staropoli, Mayor McGuire:

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever	Second	X			

Resolved to approve a salary increase for Kristen Yphantides to \$15.49 an hour retroactive from 1/1/2025.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever		X			

Resolved to approve a salary increase for Timothy Barnhart to \$16.93 an hour as of 2/4/2025.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich	Second	X			
Ms. Staropoli	Motion	X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever		X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:29 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:29.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Melissa Banzaca, the board, with all present being in favor, **voted to adjourn at 7:30 PM.**

Respectfully submitted
Melissa Banzaca, Secretary